



## COLLEGE BOARD

7 March 2023

**Present:** Denise Robinson, Richard Bath, Alicia Denman, Fayth Good, Neil Gregory, Demelza Ireland, James McLaughlin, Emma O'Neil, Surajeev Santhirasegaram, Charli Brice, Tessa Maughan

### Apologies:

Agenda Item	Discussion/Outcomes	Action
1.0	Welcome and apologies – Meeting opened 5.15pm	
1.0	Declaration of any conflict of interest: None declared.	
1.1	Acknowledgement of country by Richard Bath.	
2.0	<b>Introduction of New Board Members</b>	
	<ul style="list-style-type: none"> <li>Richard welcomed the 2023 Board members.</li> <li>Denise welcomed the 2023 Head Prefects, Chari Brice and Tessa Maughan.</li> <li>The Public School Councils and Boards' Information Package was distributed and the Board Code of Conduct was reviewed, noting confidentiality requirements. Each Board member acknowledged the Code of Conduct and returned the signed form.</li> </ul>	
3.0	<b>Minutes of Previous Meeting (Attachment 3.1)</b>	
	Moved: R Bath Seconded: D Ireland <div style="text-align: right;"><b>Accepted</b></div>	
3.0	Business Arising – None.	
4.0	<b>Financial Report</b>	
4.1	Alicia presented the One Line Budget Statement - Preliminary until 2023 funding is loaded post census ( <i>Attachment 4.1.1</i> ), the SCF Statement - also Preliminary ( <i>Attachment 4.1.3</i> ) and Minutes from the last Finance Committee meeting ( <i>Attachment 4.1.5</i> ). <ul style="list-style-type: none"> <li>Our 2022 C/F figures for both salaries and cash were higher than budgeted due to implementation of strategies to reduce both salaries and cash expenditure.</li> <li>2022 cash C/F was higher than prior years due to postponement of replacement items during the building program. The backlog has resulted in 2023 budgeted replacement costs being higher than in 2021/2022. Equipment replacement is funded by reserves.</li> <li>2022 total C/F was over the \$1M that was required to underpin the budget for sustainability reasons. As the build program finalises new areas costs will increase – particularly utilities costs, cleaning and gardening and fit out of new areas.</li> <li>SCF will be slightly higher than anticipated due to increased student numbers in the Year 7 intake.</li> </ul> <div style="text-align: right;"><b>Financial Report Noted</b></div>	
5.0	<b>2022 Student Achievement Data</b>	
	Denise presented and reviewed the 2023 Student Achievement Data ( <i>Attachment 5.1</i> ).	
6.0	<b>Principal's Report</b>	
	Denise presented Term 1 Principal's Report ( <i>Attachment 6.1</i> ) <ul style="list-style-type: none"> <li>Of interest is the new measures for senior school student data based on the Department's new metrics – retention, completion and progress.</li> <li>Denise outlined the 2023 Priority Focus Areas: QTP and staff collaboration to focus on improving student outcomes; Learning Pathways and embedding career learning into curriculum delivery from Year 7; and Partnerships, with parent/careers identified as the primary partnership.</li> </ul>	



## JOHN FORREST Secondary College

	<ul style="list-style-type: none"><li>The Statement of Expectation 2021 – 2024 signed by Principal and Board Chair was tabled.</li></ul>	
8.0	<b>General Business</b>	
	<ul style="list-style-type: none"><li>Denise and Richard had attended the Principal and Board Chair Workshop.</li><li>Request for up to date contact details and skills matrix for Board members.</li></ul>	
	<b>Next Meeting</b> Meeting closed at 6.30pm, next meeting Tuesday 30 May 2023.	

Chairperson: \_\_\_\_\_

Dated: \_\_\_\_\_

Principal: \_\_\_\_\_

Dated: \_\_\_\_\_