



OFFICIAL

**JOHN FORREST Secondary College**

**COLLEGE BOARD**

**26 August 2025**

**Present:** Stephen Angell, Shaun Barton, Alicia Denman, Michael Hyde, Sonya Jones, Emma O'Neil, Denise Robinson, Amanda Vale  
**Students:** Olivia Paull, Thomas Cifuentes  
**Guests (open meeting):** Scott Adams

**Apologies:** Allanah Edwards, James McLaughlin

<b>Agenda Item</b>	<b>Discussion/Outcomes</b>	<b>Action</b>
1.0	<b>Welcome and apologies</b>	
	Acknowledgement of country by Emma O'Neil (Meeting Chair)	
1.1	Declaration of any conflict of interest: Shaun Barton noted his involvement in local cricket, roles with Morely Bayswater Cricket Club and the Junior Cricket Board.	
1.2	Denise introduced new Deputy Principal Matthew Collier.	
2.0	<b>Prefects Report</b>	
2.1	<ul style="list-style-type: none"> <li>The Head Prefects presented their report, noting John Forrest was a diverse and multicultural school and that the student body had prioritised in 2025 activities and projects that built and strengthened community ties and raised awareness of social issues. The 2025 Head Prefects ended their report with some highlights and tips/recommendations for incoming 2026 Head Prefects.</li> <li>Principal and Chair thanked the Head Prefects for their contribution to the 2025 Board and their work across the college in 2025.</li> </ul>	
3.0	<b>Briefing – Tara Jackson</b>	
3.1	Literacy Coordinator Tara Jackson delivered an overview of the college strategies and work undertaken to improve student literacy in 2025.	
4.0	<b>Minutes of Previous Meeting (Attachment 3.1)</b>	
4.1	Review of minutes of last meeting Moved: Michael Hyde Seconded: Shaun Barton	<b>ACCEPTED</b>
4.2	Business Arising – None	
5.0	<b>Terms of Reference Update</b>	
5.1	Proposed changes to the John Forrest Secondary College Board Terms of Reference presented, discussed and determined. <b>TERMS OF REFERENCE CHANGES NOTED AND AGREED</b>	
6.0	<b>Uniform Update</b>	
6.1	Update and designs of new uniform presented. <b>UNIFORM NOTED AND AGREED</b>	
7.0	<b>NSIP Feedback Surveys</b>	
7.1	Principal presented an overview of the 2025 school surveys, noting some celebrations and areas that will be unpacked and incorporated within the Business Plan which will contain targets and how progress will be measured.	
8.0	<b>Finance Report</b>	
8.1	2025 One Line Budget, 2025 Minimum Expenditure Requirement and Finance Committee minutes 14/08/25 reviewed and discussed. <b>NOTED</b>	
9.0	<b>Principal's Report</b>	
9.1	Denise presented Term 3 Principal's Report.	



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9.2	Denise provided an overview of the process for the JFSC Public School Review scheduled for Term 1, 2026.	
9.3	Stephen Angell outlined the new partnership with Scouts WA to manage our recycling and Containers for Change. Update provided on 2025-2027 Business Plan – distributed the Priorities that will be the focus of the Business Plan. Operational plans will sit under Business Plan.	
10.0	<b>General Business</b>	
	None	
11.0	<b>Next Meeting</b>	
	Meeting closed at 6.16pm, next meeting Tuesday 18 November 2025.	

**Chairperson:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Principal:** \_\_\_\_\_

**Dated:** \_\_\_\_\_