



COLLEGE BOARD

11 March 2025

**Present:** Shaun Barton, Alicia Denman, Michael Hyde, Sonya Jones, James McLaughlin, Denise Robinson, Amanda Vale

**Apologies:** Stephen Angell, Emma O’Neil  
Students: Olivia Paull, Thomas Cifuentes

Agenda Item	Discussion/Outcomes	Action
1.0	<b>Welcome and apologies</b>	
1.1	Acknowledgement of country by James McLaughlin.	
1.2	Declaration of any conflict of interest: NONE	
2.0	<b>New Board Members</b>	
2.1	Chair welcomed 2025 Student Representatives Olivia Paull and Tomas Cifuentes; new parent representatives Sonya Jones, Michael Hyde and Shaun Barton; and new staff representatives Stephen Angell and Amanda Vale.	
2.2	Board members shared a positive experience within our community since the last Board meeting, including interactions with Music, Cricket, achievement assembly and students.	
3.0	<b>Minutes of Previous Meeting (Attachment 3.1)</b>	
3.1	Review of minutes of last meeting Moved: James McLaughlin Seconded: Denise Robinson	<b>ACCEPTED</b>
3.2	Business Arising – None	
4.0	<b>Board Workshops for Principals and Chairs Feedback</b>	
4.1 & 4.2	Overview of governance requirements and Board’s role, terms of reference update to include student voice and leadership opportunities.	
4.3	Board skills matrix distributed and collected.	
5.0	<b>Finance Report</b>	
5.1	2025 Budget has not dropped into operational mode in SCF yet. Presentation and review of 2025 Budget from Preliminary dashboard - 2025 Preliminary One-Line Budget; 2025 Preliminary Student Centred Funding Statement; and 2025 Preliminary Cash Plan. Moved: Michael McLaughlin Seconded: Mandy Vale	BOARD NOTED 2025 BUDGET <b>NOTED</b>
5.2	Discussion of 2025 Minimum Expenditure Requirement and the difficulty with sustainable expenditure when carrying multiple years of carry forward budget due to the build program and market difficulties locating suitable relief staff. Strategic expenditure around facilities and equipment in 2025.	
6.0	<b>Facility Hirers</b>	
	2025 hirers of college facilities are Bedford District Youth Club Inc (Basketball), Devotional Associates of Yogeshwar, GKR Karate Australia Pty Ltd, Chanwei Wang T/A Five Star Chinese School and NextGen Skills (Trade Training Centre).	
7.0	<b>2024 Student Achievement Data, Draft Annual Report</b>	
	Denise presented an extract from the Annual Report and worked through some of the data and strategies being implemented to maximise student outcomes.	
8.0	<b>Principal’s Report</b>	
8.1	Denise presented Term 1 Principal’s Report.	
8.2	Denise presented an update on the progress of college’s 2025-2027 Business Plan and the development of the college priorities.	



## JOHN FORREST Secondary College

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11.0	<b>General Business</b>	
	Nil	
11.0	<b>Next Meeting</b>	
	Meeting closed at 6.30pm, next meeting Wednesday 4 June 2025.	

**Chairperson:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Principal:** \_\_\_\_\_

**Dated:** \_\_\_\_\_