



COLLEGE BOARD

30 May 2023

Present: Denise Robinson, Richard Bath, Alicia Denman, Fayth Good, Neil Gregory, Demelza Ireland, James McLaughlin, Emma O'Neil, Surajeev Santhirasegaram, Charli Brice, Tessa Maughan

Apologies:

Agenda Item	Discussion/Outcomes	Action
1.0	Welcome and apologies – Meeting opened 5.15pm	
1.0	Declaration of any conflict of interest: None declared.	
1.1	Acknowledgement of country by Richard Bath.	
2.0	Prefects Report	
	<ul style="list-style-type: none"> Charli and Tessa presented the Prefects' report. Head Prefects were wished the best for their exams tomorrow and left meeting. 	
3.0	Briefing – Senior School Academic Co-ordinator	
	<ul style="list-style-type: none"> Helen Watson briefed the Board on her role at the College and the individual support provided to each student in Year 12 to ensure they achieved WACE and graduated. Board chair thanked Helen for her presentation and Board members noted that the session was informative and Helen's passion for her role was evident. Helen left the meeting. 	
4.0	Minutes of Previous Meeting (Attachment 3.1)	
	Moved: R Bath Seconded: D Ireland	Accepted
	Business Arising – None.	
5.0	Financial Report	
5.1	<p>Alicia presented</p> <ul style="list-style-type: none"> Finance Report dated 18 May 2023 (<i>attachment 5.1.2</i>), One Line Budget Statement dated 18 May 2023 (<i>attachment 5.1.1</i>), Minutes of Finance Committee Meetings 30 March and 18 May 2023 (<i>attachment 5.1.3</i>). 2023 Minimum Expenditure Requirement (<i>attachment 5.2</i>) 2023 Funding Agreement (<i>attachment 5.3</i>) <p>Financial Report and Minimum Expenditure Requirement Noted Funding Agreement Signed Board Chair and Principal</p>	
6.0	Principal's Report	
	<ul style="list-style-type: none"> Denise presented the College Priorities (incl <i>attachment 6.1</i>), the 2022 Annual Report (<i>attachment 6.2</i>) and Term 2 Principal's Report (<i>attachment 6.3</i>) Closing college early on 26 July for parent teacher afternoon/evening. Parents have indicated there are not enough slots to meet teachers in the evening parent teacher nights. Board supportive of early close and recommended early communication with parent/carers community to ensure they can make work arrangements. <p>Board endorsed early close 26 July 2023</p>	
7.0	General Business	
	<ul style="list-style-type: none"> Access to task marks on SEQTA <p>Discussion noting relevance of this matter to the College Priorities and engaging with both staff and families to ensure success.</p>	



JOHN FORREST Secondary College

	Next Meeting Meeting closed at 6.30pm, next meeting Tuesday 30 May 2023.	
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Chairperson: _____

Dated: _____

Principal: _____

Dated: _____