

**JOHN FORREST SECONDARY COLLEGE PARENTS & CITIZENS' ASSOCIATION INCORPORATED**

**Executive Meeting Minutes**

**Tuesday, March 9, 2023**

**6.30pm to 6:50pm – School Cafe**

**and via Zoom Meeting ID: 890 5702 4124 Passcode: 3vCfe6a**

Meeting opened at 6:50 pm

**1. ATTENDANCE AND APOLOGIES**

Attendees: Samantha Peet (Chair), Rathy B, Kerry S, Linda M, Liz P, Alison G, Sonya C, Densie R, Caprice B,

Apologies: Sandra G, Jo W, Liz M

**2. BUSINESS**

<b>Motion</b>	<b>Carried</b>
That the John Forrest Secondary College P&C approves the event, "CAPs Welcome to Students and Parents - Year 7 & 8" for March 17, 2023, to be held on school grounds. Spend \$300	Yes
That the P&C approves the event, "CAPs Quiz night, proposed for June, 2023 (date to be confirmed)". Tickets for the event will be sold through Square. No out of pocket expenses are expected.	Yes
That the John Forrest Secondary College P&C approves to provide funding from the CAPS bank account (0705511) to the school for each year group to assist with subsidizing the cost of planned cricket camps/trips. <ul style="list-style-type: none"><li>● Year 7                 \$1000</li><li>● Year 8                 \$1000</li><li>● Year 9                 \$1000</li><li>● Year 10                \$1000</li></ul>	Yes

<b>Actions</b>	<b>Person responsible</b>
Treasurer to transfer funds from the CAPS bank account (0705511) to the school bank account.	Neil G Rathy B

**3. GENERAL**

It was noted an Executive Meeting would need to be arranged for the following resolutions:

- P&C provide partial or all of the funding for the schools new Faction Banner
- Signatories for bank accounts will need to be changed

<b>Actions</b>	<b>Person responsible</b>
Organise an Executive P&C meeting before end of term 1	Kerry S Sam P

**Meeting closed:** 6:52 pm

**Next General meeting -** May 23, 2023