



Dear Parent/Guardian

**PARENT INFORMATION AND CONSENT FORM
FOR INTRA STATE SCHOOL INCURSION**

I am pleased to provide you with the following details regarding our Student Visitors from Japan Incursion. This incursion has been planned to supplement the work being completed in your child's classroom. If you give consent for your child to attend the incursion outlined below, please complete the attached permission slip and return it to the college. Failure to return the *Parent/Guardian Consent Form* by the due date may result in your child being excluded from this incursion.

| Student Visitors from Japan: Scripted Commentary and Guided Tour of John Forrest S.C. | |
|--|---|
| Purpose of Incursion: | Students demonstrate how to give a guided tour to clients with little English, Japanese culture and greetings, Managing and controlling hazards during a guided tour for the following Units of Competency: SITXCOM003 Provide a Briefing or Scripted Commentary SITXCOM002 Show Social and Cultural Sensitivity SITXWHS002 Identify Hazards, Assess And Control Safety Risks |
| Venue: | John Forrest Secondary College |
| Travel will be by: | Guided Walking Tour of the College |
| Date of Incursion | Monday 25 March Period 3 only |
| Number of Students attending: | 12 |
| Cost per Student | \$0 |
| Special Clothing or other Items required: | College Uniform appropriate to the weather |
| Members of Supervisory Team: | Ms Penelope Robinson Tourism Teacher Mr Phil Chadwick, Japanese Teacher |
| Staff Member with CPR and/or first aid training is: | The nurse is on-site |
| Activities to be undertaken: | Students in pairs or threes will guide a group of three or four Japanese visiting students around the College |
| Contact arrangements during the excursion: | Mobile phone connection to teacher; as for a school day. |

Yours sincerely

Penelope Robinson
TEACHER IN CHARGE

Melissa Gillett
PRINCIPAL

7 March 2019



CONSENT FORM FOR SCHOOL INCURSION

Student Visitors from Japan: Scripted Commentary and Guided Tour of John Forrest SC

*(To be signed and returned to Ms Penelope Robinson, Teacher-in-Charge, Tourism Learning Area,
by Friday 15 March.)*

Student Name: _____

I confirm that the college has been notified of any medical conditions or illnesses that may affect my child.

I require a Student Health Care Summary form to update my child's medical conditions.

(Please contact the college on T: 9473 4013 if you require a Student Health Care Summary form).

If the proposed excursion poses any additional health risks to those identified in the *Student Health Care Summary*, eg if your child suffers from anaphylaxis there may be risks associated with the provision of meals and storage of an adrenaline auto injector at the appropriate temperature. Please outline additional health risks below:

I have read and understood the information regarding the incursion at John Forrest Secondary College on **Monday, 25 March** and give my consent for **my child** to participate.

I give permission for my son/daughter to receive medical treatment in case of emergency.

I am aware that the college and its employees are not responsible for personal injuries or property damage which may occur on an incursion, unless the college or its employees are proven to be negligent.

Signature of Parent/Guardian: _____

Date: _____